

**MINUTES OF A MEETING  
OF THE PAROCHIAL CHURCH COUNCIL  
OF ST PETER AND ST PAUL, RUSTINGTON  
Held on Tuesday 11<sup>th</sup> June 2024 at 7.00 pm**

**Present:** There were 10 members present.

**1. Opening Devotions**

We opened with prayer.

**2. Welcome and Apologies**

Rev welcomed everyone.

Apologies had been received from nine members.

**3. Minutes of PCC meetings held on: 19<sup>th</sup> March 2024 and 14<sup>th</sup> May 2024**

It was proposed and seconded that the Minutes of the 19<sup>th</sup> March were accepted and signed as an accurate record of that meeting. All were in favour.

It was proposed and seconded that the Minutes of the 14<sup>th</sup> May were accepted and signed as an accurate record of that meeting. All were in favour.

**4. Matters Arising from Minutes**

The money from the legacies has been transferred into the necessary accounts.

**5. Confidentiality of Minutes**

There were no matters of confidentiality.

**6. Off-site permission for:**

- **Bolders (litter picking at Woodlands)**

It'll be on the beach green and will be done on the 9<sup>th</sup> July. The risk assessment has already been done.

- **Monday Rocks (Out of Bounds for bowling)**

The suggested date for this is the 15<sup>th</sup> July. No risk assessment needed for this as there is an on-site risk assessment. There is a good ratio of adults to children; parents will be dropping their children off and picking them up. Parents will have the option to stay if there are any concerns. This will be paid for from the subs Rocks pay each week.

It was proposed and seconded that we grant permission. All were in favour.

**7. Permission for Outdoor service on 7<sup>th</sup> July (Risk Assessment circulated in advance)**

The risk assessment was circulated in advance of the meeting. The outdoor service will be held in the grounds of the Manor House.

There are chair trolleys which can be used to take things over. We will need to take minimal equipment in terms of PA systems but will need things for the Eucharist service. There was a very useful trolley that currently can't be located.

It was proposed and seconded that we accept the risk assessment and are happy for the outdoor service to go ahead. All were in favour.

- 8. Lighting**  
Thanks for all the hard work she did for the lighting – quotes, research – and to the churchwardens for liaising when the work was being done.
- 9. Finance**  
There was nothing major to report; current income exceeds current expenditure. Thanks to the finance team we're always on top of the finances!
- 10. Health and Safety (Report circulated in advance)**  
Report was circulated in advance.  
  
The squeak in church is being addressed. Payne Mainwaring came out and investigated that and the leak from a radiator and have agreed to do the work, with permission granted by the churchwardens. The quote was £700.08 including VAT. It is suggested that it be paid from the Humphrey account.
- 11. Safeguarding (Report circulated in advance)**  
The report was circulated in advance. He will be in touch with those who need to update their DBS and safeguarding.  
Thanks for all the recent safeguarding work he has done.
- 12. Utilities Update (Report circulated in advance)**  
Following the work the previous member had done, a new member has taken on the work with the utilities. His report had been circulated in advance of the meeting. He has a telephone meeting with EON to talk about a potentially cheaper price. If the standing rate comes in cheaper, it was proposed, and seconded that we agree for Ray to accept the new rate.  
  
He asked if he could take paperwork home to research; for the moment, He will come in and work from the office/upper room. We will check with the vicar regards taking paperwork home.  
  
Thanks for his work to date.
- 13. Rewilding meeting update & change of date for the service asking for donations for rewilding project (proposed for All Age Service in August)**  
We had the first rewilding meeting, with someone who had, two years ago, drawn up plans for possible rewilding. The rewilding team (around 11) all agreed. Following a second meeting in July, work will commence in September, with scarifying, grass seed, nest boxes etc in a small area. It was suggested that we ask members of the congregation for donations to cover the costs.
- 14. Deanery Synod meeting in July**  
2<sup>nd</sup> July, 7.00 pm at Yapton church. *“This is an open meeting, please invite anyone who is interested in exploring what your church could be doing to support our fragile environment. Come from 7.00 pm for a chance to tour the churchyard and see some ideas in action.”*
- 15. Subgroup Reports (Circulated in advance)**  
Thanks to everyone who sent the reports in.  
The Social and Fundraising Group – it is as it sounds! We arrange social functions through the year.

The Eco Group; the big project this year has been obtaining the A Rocha Bronze award and are now working toward silver. The other big project is the rewilding project. We've twinned 12 toilets. We share eco-tips each week with the Rocks to the congregation.

The Buildings Group. They look after the church itself and the churchyard. The quinquennial report is used to work through remedial work that needs doing in/on the church building.

The Finance Group. Four do the "nuts and bolts" of the finance – inputting, banking, envelopes, parish giving scheme etc. There is usually an up-to-date balance sheet that is produced for the PCC meetings. The churchwardens are responsible for the finances in the absence of a named treasurer.

**16. Matters raised by the Churchwardens**

The next churchyard clear up will be on the 21<sup>st</sup> September (not the 7<sup>th</sup>) to tie in with the rewilding.

The friendship lunches have asked if they can increase their float from £100 to £130 and this has been approved in principle. It was proposed and seconded that this increase was approved. All were in favour.

**17. Any Other Business/Correspondence (to be notified 24 hours before the meeting)**

Coffee Break team would like to donate £300 of the money they receive in donations, to the 90-mile walk. It was proposed and seconded that we approve their request. All were in favour.

Rev wanted to thank the PCC and the congregation for their support during the Sabbatical. She has felt well supported by everyone.

The meeting closed with the Grace at 19.51

**Dates of future meetings:**

<b>25<sup>th</sup> June</b>	<b>Standing Committee</b>
<b>9<sup>th</sup> July</b>	<b>PCC</b>
<b>27<sup>th</sup> August</b>	<b>Standing Committee</b>
<b>10<sup>th</sup> September</b>	<b>PCC</b>
<b>8<sup>th</sup> October</b>	<b>Standing Committee</b>
<b>22<sup>nd</sup> October</b>	<b>PCC</b>